Center for Educational Performance and Information (CEPI)

Michigan Education Information System
(MEIS)

Single Record Student Database (SRSD)

Student Record Layout

Spring 2004 Submission

Student Record Layout

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All records in the active student database submitted to the MEIS must conform to the following ASCII record layout; i.e., records must be 900 characters in length, with data variables conforming to the specifications given below. If the file length does not conform to this format, the error check application will reject the file. Alpha means: consisting of letters. Alphanumeric means: consisting of letters, numbers, punctuation marks, and special characters (character means the same as alphanumeric). Integer means: a whole number as distinguished from a decimal. Decimal: a numeric field containing a decimal point. (DC = Default Character).

General				
Position in Record (DC=Default Code	Size in Bytes	Field #	Field Name	Specification
001-002	2	1	Operating ISD/ESA Number	Character
003-004	2	2	County Code	Character
005-009	5	3	Operating District Number	Character
010-014	5	4	Resident LEA Number	Character
015-019	5	5	School or Facility	Character
020-044	25	6	Student's Last Name	Alpha, left justified
045-059	15	7	Student's First Name	Alpha, left justified
060	1	8	Student's Middle Initial	Alpha
061-070	10	9	Date of Birth	Date, with slashes
071-080	10	10	Reserved Field	Pad with blanks
081	1	11	Gender Code	Alpha
082-101	20	12	City or Place of Birth	Alphanumeric, left justified
102-121	20	13	Street Address	Alphanumeric
122-141	20	14	Name of City or Town	Alpha
142-151	10	15	Zip Code	Alphanumeric, with dash
152	1	16	Reserved Field	Integer
153-172	20	17	Student ID Number (Membership)	Alphanumeric
173-176	4	18	FTE in General Education (Membership)	Decimal (DC)
177-178	2	19	Grade or Setting	Character
179-188	10	20	Date of Enrollment	Date, with slashes
189-195	7	21	Attendance	Alphanumeric, right justified with slash
196-201	6	22	Racial/Ethnic Code	Character
202-203	2	23	Exit Status	Character (DC)
204-213	10	24	Date Exited	Date, with slashes
214-253	40	25	Reserved Field	Pad with blanks
254-293	40	26	Reserved Field	Pad with blanks
294-308	15	27	Reserved Field	Pad with blanks
309-332	24	28	Course Enrollments	Character, eight occurrences separated into eight, three-byte sectors
333-341	9	29	Program Eligibility/Participation	Boolean (DC)
342-343	2	30	Student Residency (Membership)	Character
344	1	31	Supplemental Nutrition Eligibility	Numeric
345-346	2	32	Multiple Birth	Character (DC)
347-348	2	33	Reserved Field	Pad with blanks

Homeless Students

Position in Record (DC=Default Code	Size in Bytes	Field #	Field Name	Specification
349	1	34	Homeless	Integer
350-352	3	35	Reserved Field	Pad with blanks

Special Education Students

Position in Record (DC=Default Code	Size in Bytes	Field #	Field Name	Specification
353-354	2	36	Primary Disability	Character
355-356	2	37	Additional Disability Characteristics	Character
357-366	10	38	Date of IEP/Temporary Placement	Date, with slashes
367-376	10	39	Date of Initial/Re-determination	Date, with slashes
377-380	4	40	FTE in Section 52 (Membership)	Decimal (DC)
381-384	4	41	FTE in Section 53 (Membership)	Decimal (DC)
385-393	9	42	Program Service Code	Integer, three occurrences, (Including Membership) separated into three, three-byte sectors
394-408	15	43	Support Services	Integer, five occurrences, separated into five, three-byte sectors
409-410	2	44	Primary Educational Setting	Character
411-412	2	45	Exit/Completion Reason	Character
413-422	10	46	Date Exited or Completed	Date, with slashes
423-424	2	47	Number of Times Removed (Special Education Suspension/Expulsion)	Character
425-427	3	48	Cumulative Days of Suspension (Special Education Suspension/Expulsion)	Character
428	1	49	Method of Removal (Special Education Suspension/Expulsion)	Character
429	1	50	IDEA Headcount Claimant	Character
430	1	51	Reserved Field	Fill with blank

Early Childhood and Parenting Programs

Position in Record (DC=Default Code	Size in Bytes	Field #	Field Name	Specification
431-440	10	52	Early Childhood Enrollment	Character
441-443	3	53	Exit/Completion Reason	Character

Early On Children

Position in Record (DC=Default Code	Size in Bytes	Field #	Field Name	Specification
444	1	54	Eligibility Code	Integer
445-454	10	55	Date of IFSP for Part C	Date, with slashes
455-456	2	56	Primary Setting for Part C	Integer
457-474	18	57	Services Provided under IDEA Part C	Integer, six occurrences, separated into six, three-byte sectors
475-476	2	58	Exit/Completion Reason	Character
477	1	59	Reserved Field	Fill with blank
478-487	10	60	Date Exited or Completed	Date, with slashes
488-489	2	61	Reserved Field	Pad with blanks
490-492	3	62	Reserved Field	Pad with blanks

Students Participating in a State-Approved Career and Technical Education Program

Position in Record (DC=Default Code	Size in Bytes	Field #	Field Name	Specification
493-500	8	63	Student Population Category	Boolean
501	1	64	Related Work Study	Integer
502-541	40	65	CTE Approved Program	Character, four occurrences, separated into four 10-byte sectors
542-551	10	66	CTE Follow-Up Program	Character
552-553	2	67	Completion Status	Character
554-557	4	68	Reserved Field	Pad with blanks

Gifted and Talented Students

Position in Record (DC=Default Code	Size in Bytes	Field #	Field Name	Specification
558-559	2	69	Program Model	Character
560-565	6	70	Special Program Options	Character, three occurrences, separated into three, two-byte sectors

Limited English Proficient Students

Position in Record (DC=Default Code	Size in Bytes	Field #	Field Name	Specification
566	1	71	Enrollment	Integer
567-568	2	72	Classification Method	Character
569-570	2	73	Reserved Field	Integer
571-590	20	74	Country of Origin	Alpha, left justified
591-610	20	75	Primary Language	Alpha, left justified
611	1	76	Reclassification Test	Integer
612-614	3	77	Test Score	Numeric
615-616	2	78	Exit Reason	Character
617-626	10	79	Date Exited	Date, with slashes
627	1	80	Immigrant/Refugee Program	Integer
628-647	20	81	Country of Immigration	Alpha
648	1	82	Reserved Field	Fill with blank
649	1	83	Reserved Field	Fill with blank

Migrant Students

Position in Record (DC=Default Code	Size in Bytes	Field #	Field Name	Specification
650-659	10	84	Date of Qualifying Move	Date, with slashes
660-666	7	85	Regular Term Instructional Services	Boolean
667-674	8	86	Regular Term Support Services	Boolean
675-681	7	87	Summer Term/Intersession Instructional Services	Boolean
682-689	8	88	Summer Term/Intersession Support Services	Boolean
690	1	89	Funding for Service/Program	Integer
691-692	2	90	Reserved Field	Pad with blanks

Title I Students

Position in Record (DC=Default Code	Size in Bytes	Field #	Field Name	Specification
693-699	7	91	TAS Instructional Services	Boolean
700-707	8	92	TAS Support Services	Boolean
708	1	93	Reserved Field	Fill with blank

At-Risk Students

Position in Record (DC=Default Code	Size in Bytes	Field #	Field Name	Specification
709-720	12	94	Instructional Services for At-Risk Students (Section 31a)	Character
721-728	8	95	Support Services for At-Risk Students (Section 31a)	Character
729	1	96	Reserved Field	Fill with blank
730	1	97	Reserved Field	Fill with blank

Adult Education Participants

Position in Record (DC=Default Code	Size in Bytes	Field #	Field Name	Specification
731	1	98	Adult Education Participant Funding	Integer
732-746	15	99	Adult Education FTE in July (State Membership)	Decimal, three occurrences, separated into three, five-byte sectors
747-761	15	100	Adult Education FTE in September (State Membership)	Decimal, three occurrences, separated into three, five-byte sectors
762-776	15	101	Adult Education FTE in February (State Membership)	Decimal, three occurrences, separated into three, five-byte sectors
777-791	15	102	Adult Education FTE in April, (State Membership)	Decimal, three occurrences, separated into three, five-byte sectors
792-795	4	103	Reserved Field	Pad with blanks
796-799	4	104	Reserved Field	Pad with blanks
800-803	4	105	Reserved Field	Pad with blanks
804-807	4	106	Reserved Field	Pad with blanks
808-811	4	107	Reserved Field	Pad with blanks
812-815	4	108	Reserved Field	Pad with blanks
816	1	109	Diploma/GED Status (State Membership)	Integer
817-818	2	110	Reserved Field	Pad with blanks
819-822	4	111	Reserved Field	Pad with blanks

Student Expulsion

Position in Record (DC=Default Code	Size in Bytes	Field #	Field Name	Specification
823-832	10	112	Date Incident Occurred	Date, with slashes
833-842	10	113	Date Expelled	Date, with slashes
843-845	3	114	Length of Expulsion	Integer
846-847	2	115	Incident Type	Character
848	1	116	Location of Incident	Integer
849	1	117	Time of Incident	Integer
850-854	5	118	Estimated Cost of Property Damage	Number
855-856	2	119	Primary Victim of Incident	Character
857	1	120	Follow-Up after Expulsion	Integer
858-859	2	121	Reserved Field	Pad with blanks

Single Record Submission

Position in Record (DC=Default Code	Size in Bytes	Field #	Field Name	Specification
860	1	122	Reserved Field	Integer
861-870	10	123	Date of Count	Date, with slashes
871-880	10	124	UIC	Integer
881-900	20	125	Program Eligibility/Participation II	Boolean (DC)